DIGITAL KURATOR SJÄLVUPPSKATTNING FÖRE UTBILDNING

DETTA FORMULÄR SKA FYLLAS I AV ALLA DELTAGARE PÅ DEN DIGITALA KURATOR-UTBILDNINGEN FÖRE TRÄNINGSTILLFÄLLET. DIN UTBILDARE ANVÄNDER SÄRSKILDA DETALJER FÖR ATT ANPASSA PROGRAMMET FÖR DIG.

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| NAMN |  |
| EPOST |  |
| FÖDELSEDATA |  |
| NATIONALITET |  |
| ADRESS |  |

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| OM DIGVänligen skriv några meningar som berättar lite om dig. Skriv om: • din karriär/arbetslivserfarenhet (inklusive erfarenhet av utbildning och digitalt berättande) • Hobbyn och intressen och lite om din personlighet • Eventuella inlärnings- eller medicinska behov som du har (dvs visuella eller hörselskador, dyslexi, allergier, diabetes etc) |
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| MOTIVATIONVänligen skriv några meningar som berättar lite om varför du deltar i träningen och dina motiv för att lära dig mer om digital kuration och förenkling. Du kanske vill inkludera lite om dina planer på att använda träningen i framtiden. |
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| SKILLS AND CAPACITIESHow would you rate your skills in the following areas? Please tick.  |
| Using media recording equipment (e.g. DSLRs, video cameras, portable microphones etc.)  |  Very  Good | Good |  Average | None |
| Using smartphones and tablets(e.g. to record media, to publish content online etc.) |  Very  Good | Good |  Average | None |
| Uploading media content online |  Very  Good | Good |  Average | None |
| Using projection equipment |  Very  Good | Good |  Average | None |
| Video and audio editing |  Very  Good | Good |  Average | None |
| Overcoming technical problems |  Very  Good | Good |  Average | None |
| Graphic design skills |  Very  Good | Good |  Average | None |
| Written communication skills (e.g. writing and disseminating written reports, blogs, newsletters etc.) |  Very  Good | Good |  Average | None |
| Oral communications skills (e.g. delivering presentations, facilitating meetings and forums) |  Very  Good | Good |  Average | None |
| Facilitating training programmes in informal learning environments |  Very  Good | Good |  Average | None |
| Delivering training in new venues/spaces |  Very  Good | Good |  Average | None |
| Project managing training activities, projects and volunteers |  Very  Good | Good |  Average | None |
| Knowledge and practical application of digital storytelling |  Very  Good | Good |  Average | None |

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| LANGUAGE SKILLSPlease list any languages you can speak and deliver training in. Also indicate your skills in reading, writing, speaking and listening to English. |
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INDEPENDENT STUDY TASK 1 (PRE-REQUISITE)

OVERVIEW: This task provides an opportunity for participants to get to know one another through the medium of storytelling, as well as providing them with an understanding of different forms of stories from different sociocultural contexts and their wider value in and to society.

AIM: To support participants to explore different forms of stories and storytelling techniques, and their social value.

LEARNING OUTCOME(S): Through completing this task, participants should be able to:

1. Identify or create a micro-short digital story that has a relevance to their lives
2. Explain how the ideas/knowledge in the micro-short digital story are relevant to decision/change makers and/or for creating positive change for communities.

EUROPEAN QUALIFICATIONS FRAMEWORK LEVEL: 4

DURATION: 1 hour 30 minutes (You should spend approximately 45 minutes thinking about, creating or collecting your story & approximately 45 minutes preparing the paper presentation.)

TASK OUTLINE:

Step 1: Find or create a micro-short example of a digital story. The story you find or create should tell other people something about you, your life, and/or your culture. Example of micro-short digital stories could be:

* A social media update (i.e. a tweet, a Facebook post etc.)
* A short piece of typed text (i.e. no more than 4 sentences long)
* A single photograph
* A short audio piece (i.e. no more than 30 seconds)
* A short video piece (i.e. no more than 30 seconds)

Step 2: Send your micro-short digital story to the lead trainer of your Digital Curator training programme at least 7-days prior to the programme commencing.

Step 3: Prepare a paper presentation (i.e. flipchart paper, A3 paper, poster etc.) that is visually engaging and provides details of:

* How the story was created and/or sourced
* What the story tells people about you, your life, and/or your culture
* How the ideas/knowledge in the story could be relevant to helping to create positive change for communities – You might want to think about:
	+ Do the ideas/knowledge relate to any public services?
	+ Do the ideas/knowledge relate to any local, regional or national policies?
	+ Do the ideas/knowledge relate to any grassroots movements or initiatives?
	+ Do the ideas/knowledge highlight any social issues, challenge existing ways of thinking/widely held perceptions or stereotypes or stimulate new ideas?

Step 4: Bring your flipchart paper to the Digital Curator training programme. You will need to informally present it and your story during Day 1’s activities as part of an orientation and icebreaker activity. You will be given 3 – 5 minutes to do this depending on participant numbers. *Please note – the technical presentation (i.e. projection, sound etc.) of your story will be arranged by the lead trainer.*

INDEPENDENT STUDY TASK 2

OVERVIEW: This task provides an opportunity for participants to consolidate the skills from the activities around finding and gathering stories in Day 2, and use them to source a set of stories that they will curate during the remainder of the training programme. This practical application task will support participants to begin working in their core groups and working independent of trainer supervision and immediate support.

AIM: To support participants to develop skills in story finding and gathering.

LEARNING OUTCOME(S): Through completing this task, participants should be able to:

1. Identify and use a specific digital story gathering technique and/or digital story source to capture or find a set of digital stories on a specific theme.

EUROPEAN QUALIFICATIONS FRAMEWORK LEVEL: 3/4

DURATION: 1 hour 30 minutes (You should spend approximately 30 minutes identifying the topic and story gathering technique & approximately 1 hour on gathering the stories.)

TASK OUTLINE:

Step 1: Working in small groups/pairs, identify the theme or topic that you want to source stories on. Example topics could include health, sport, diversity, education and life in a specific neighbourhood.

Step 2: Decide on a specific digital story gathering technique and/or digital story source that you will use to gather 5 stories on your chosen theme/topic. This can be one of the techniques and sources looked at during the Digital Curator programme or another techniques/source that you know.

Step 3: Gather the 5 stories – either by capturing them (i.e. recording them on your smartphone) or downloading them from a digital story source (i.e. copying and pasting in a word document, downloading an online video etc.).

Step 4. Bring your set of stories to the training. You will be asked to informally present your story sets (in terms of the topic, types of stories and how they were gathered or sourced) as part of the morning session and you will need them for the follow-up activities in Day 3 of the Digital Curator programme.

INDEPENDENT STUDY TASK 3

OVERVIEW: This task provides an opportunity for participants to plan how they are going to package the findings and insights from their set of digital stories using digital tools. It allows participants to think through ideas before they begin to implement/create them.

AIM: To support participants to develop the planning and preparation skills need to use digital tools (hardware and software) to package the findings from a set of stories and produce an item of curated content.

LEARNING OUTCOME(S): Through completing this task, participants should be able to:

1. Identify and explain the audience and purpose for their curated stories.
2. Produce a plan for packaging the findings from the stories and prepare the stories for packaging.

EUROPEAN QUALIFICATIONS FRAMEWORK LEVEL: 3/4

DURATION: 1 hour 30 minutes (You should spend approximately 30 minutes identifying the audience, purpose and packaging medium & 1 hour completing the action plan.)

TASK OUTLINE:

Step 1: Working in small groups/pairs, identify the following for your curated stories:

* Audience –
	+ Who are you aiming the curated content at?
	+ How is information usually communicated to them?
* Purpose –
	+ Why are you targeting this specific audience?
	+ What change are you hoping to bring about through the findings from the stories?

Step 2: Decide on the specific packaging type/medium you are going to use. Think about whether or not this is suitable for your audience and purpose. You will have 1 hour 30 minutes – 2 hours during Day 4 to produce this.

Step 3: Complete a short action plan that details the different tasks you need to undertake and the logistical implementation of them. Use the template below or similar format.

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| Task | Description | Person | Duration | Resources |
| *E.G. Edit photographs for report* | *E.G. Select five photos for the report and edit them to have a similar ‘look’* | *E.G. Sue Jones* | *E.G. 45 minutes* | *E.G. 5 photos**Editing app**Tablet*  |

Step 4: Prepare your stories for packaging. This could include editing extracts from video or audio files, sourcing photographs, images or graphics for reports, identifying key quotes from stories etc.

***You will need to present a short overview of your audience, purpose, medium and action plan to you peers and trainer at the start of Day 4. This should not exceed 3 minutes.***

INDEPENDENT STUDY TASK 4

OVERVIEW: This task provides an opportunity for participants to independently peer review other participants’ curated content and knowledge mobilisation plans in order to refine the curation and the plans as to how it can be connected with decision and change makers at different levels. It allows participants to learn from one another and build their professional connections and support network.

AIM: To support participants to enhance a piece of curated content and their ideas how to mobilise the knowledge contained within it via peer review/professional expertise skill-sharing.

LEARNING OUTCOME(S): Through completing this task, participants should be able to:

1. Review a piece of curated content and a knowledge mobilisation plan, and provide feedback based on their experiential and professional knowledge and skills.
2. Use peer feedback to enhance a piece of curated content and refine a knowledge mobilisation plan.

EUROPEAN QUALIFICATIONS FRAMEWORK LEVEL: 4

DURATION: 1 hour 30 minutes (You should spend approximately 1 hour reviewing and discussing as a group the curated content/knowledge mobilisation plans & approximately 30 minutes preparing your feedback.)

TASK OUTLINE:

Step 1: Working in small groups/pairs, view another group’s piece of curated content and read through their knowledge mobilisation plan.

Step 2: Once you have done this, provide them with feedback on the items. You might want to consider the following questions:

* What knowledge/information/learning do you get from the curated content?
* What else would you have liked to know/gain/learn from the curated content?
* What works well about the way the findings from the stories were presented?
* What could be enhanced about the way the findings from the stories were presented?
* What works well about the strategies outlines in the knowledge mobilisation plan – how does it meet the audience’s needs and the purpose of the curated content?
* Are there any other avenues/techniques/specific details that could be included in the knowledge mobilisation plan?

You can prepare this feedback as any of the following:

* written text (typed paragraphs or bullet points)
* post-it note comments (notes on different areas of feedback)
* audio/video recording (an oral recording of your group’s feedback)

You will be asked to informally present back this feedback to the group in Day 5 and you will also receive feedback on your own curated content and knowledge mobilisation plan.

INDEPENDENT STUDY TASK 5

OVERVIEW: This task provides an opportunity for participants to plan and prepare for delivering curation training/activities within the communities in which they work. Through undertaking this independent study, participants will prepare a plan and discuss it with a mentor before they implement it.

AIM: To support participants to develop a plan for applying the curation knowledge and skills acquired in the programme to a local context for re-delivery.

LEARNING OUTCOME(S): Through completing this task, participants should be able to:

1. Create a plan for delivering curation training activities in community settings.

EUROPEAN QUALIFICATIONS FRAMEWORK LEVEL: 4/5

DURATION: 1 hour 30 minutes+ (You should spend approximately 1 hour preparing your plan & feedback from your trainer will be around 30 minutes – 1 hour. For participants participating in the Our Voices programme, you will receive further support to implement your plan.)

TASK OUTLINE:

Step 1: Using the mindmap plan from Day 5, produce a written plan of how you will deliver the curation training activities within the community in which you work. You can do this as training team or individually depending on how you intend to deliver the training. You should use the ‘Planning your curation training activities’ task sheet to do this.

Step 2: Email your plan to your allocated mentor from your training programme. This could be the lead trainer or another designated individual. You should do this no later than 4 weeks following the training programme. In this email, you should indicate your availability for a meeting (online or offline) to discuss further.

Step 3: Meet with your mentor to discuss you plans. They will provide you with further guidance and advice on how to implement your plan.\*

\* If you have undertaken this training as part of the Our Voices project (the creator of this training programme), you will be provided with additional remote support in delivering your curation training activities and be provided with further details as to the key deadlines and deliverables required.

If you are undertaking this training as part of another project or by another provider, you will need to consult with them as to what additional support you can access and what their expectation of you are as a Digital Curator.

The Our Voices resource bank is an openly accessible depository of resources on digital storytelling and curation. This may assist you in planning and delivering curation activities and you can access it here: <http://our-voices.eu/resources/>